

## JANUARY 2021 MINUTES

Note: These are the proposed Minutes that will be approved at the next Board Meeting.

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### Regular Board Meeting Minutes

Tuesday, January 5, 2021 immediately following Town Caucus at 6:00p.m.

### Central Wisconsin Electric Cooperative

Call to Order: Chairman Oksuita called the meeting to order at 6:03 p.m.

Roll Call: Raymond Oksuita, Todd Wierzba, Tracy Glodowski Also present: Pete Rekowski, Joe Kaminski, Alan Tesch

Informal Public Comment Time: None.

Public Requests for Consideration: None.

Approval of the December 8, 2020 Minutes: Motion by Supervisor Wierzba , seconded by Chairman Oksuita to approve the minutes from December 8, 2020. Ayes: All. Nays: None. Motion carried.

Approval of Payment of Bills: Financial report was given by C/T Glodowski. Motion by Supervisor Wierzba , seconded by Chairman Oksuita to approve payment of the bills as presented. Ayes: All. Nays: None. Motion carried.

Recommendation on License List : Motion by Chairman Oksuita , seconded by Supervisor Wierzba to approve Temporary Class B Retailer's License Application for Rosholt Blizzard Busters Fisheree on Lake Helen on January 9, 2021 and Tree Lake Association Fisheree on Tree Lake on February 13, 2021. Ayes: All. Nays: None. Motion carried.

Temporary Operator License Application: Motion by Supervisor Wierzba, seconded by Chairman Oksuita to approve temporary operator license for Diane Matysik. Ayes: All. Nays: None. Motion carried.

Monthly Credit Card Payments: Chairman Oksuita explained that we can save money on interest and late fees by paying monthly credit card statements when they come in instead of waiting for monthly Board approval. When statements arrive, they will be shared with the Board and if there are no objections, a prompt payment will be made. Motion by Chairman Oksuita, seconded by Supervisor Wierzba to allow CT to pay monthly credit card payments as they come in and not wait for Board approval. Ayes: All. Nays: None. Motion carried.

Employee Handbook Revisions: The Employee Handbook has not been updated since 2010. There are changes regarding insurance and other items. Chairman Oksuita would like the Board to review the draft copy and make corrections or additions before next month's meeting. Item tabled until February meeting.

Zoning Permits: None.

Rosholt Fire District: Last meeting was Dec. 9, 2020. First Responders gave a financial update. Jeff Check is following up on the chip seal quote for the parking lot. Insurance Replacement Value was too low at

\$1million; Bill Gibbs suggested \$3 million. By-laws have not been by Brian Formella yet. Next meeting January 13, 2021.

Town Roads Comments & Concerns: Sheriff's Department contacted Chairman Oksuita about tires thrown on the side of Birch Rd. Over 53 gallons of oil was left on the side of Nerdahl Rd. Car was abandoned at Lake Helen County Park. Alan Tesch provided a written request to have Penny Lake Rd. chip sealed. Joe Kaminski mentioned that Hamilton, Maple, Evergreen and Sunset Roads need to be chip sealed also. Supervisor Wierzba will talk with Matt Wagner about signage needed for Town ATV trails; perhaps only post where you can't go. Ray recommends posting 35mph. Town will work with Blizzard Busters.

Next Meeting: Tuesday, February 9, 2021 at CWEC at 6p.m.

Adjournment: Motion by Chairman Oksuita, seconded by Supervisor Wierzba to adjourn the meeting at 6:22p.m. Ayes: All. Nays: None. Motion carried.

## FEBRUARY 2021 MINUTES

Note: These are the proposed Minutes that will be approved at the next Board Meeting.

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**Board Meeting Minutes**  
**Tuesday, February 9, 2021 at 6:00p.m.**  
**Central Wisconsin Electric Cooperative**

Call to Order: Chairman Oksuita called the meeting to order at 6:00 p.m.

Roll Call: Raymond Oksuita, Mike Zakrzewski, Tracy Glodowski Also present: Joe Kaminski, Virginia Wentzel, Alan Tesch

Informal Public Comment Time: None.

Public Requests for Consideration: None.

Approval of the January 5, 2021 Minutes: Motion by Supervisor Zakrzewski, seconded by Chairman Oksuita to approve the minutes from January 5, 2021. Ayes: All. Nays: None. Motion carried.

Approval of Payment of Bills: Financial report was given by C/T Glodowski. Motion by Chairman Oksuita, seconded by Supervisor Zakrzewski to approve payment of the bills as presented in addition to an invoice for Highway Truck Parts for a used hydraulic tank for \$200.00 to reimburse Joe Kaminski. Ayes: All. Nays: None. Motion carried.

Employee Handbook: Handbook hasn't been updated since 2010. Supervisor Zakrzewski requested clarification about Joe getting paid to attend monthly Board meetings. Supervisor Zakrzewski questioned dental coverage for Joe. Chairman Oksuita pointed out that dental is not included in the Employee Handbook. Health insurance is currently capped at \$7,500 and it will be reviewed annually. Joe explained that he had a verbal arrangement with the previous Board about reimbursing Joe for half his dental expenses. Motion by Chairman Oksuita, seconded by Supervisor Zakrzewski to employ the updates to the Town of Alban Employee Handbook for February 9, 2020 with the exception of dental; there will be a follow up discussion about dental. Ayes: All. Nays: None. Motion carried.

ATV/UTV Route Ordinance: Discussion on this started in the summer, since then Portage County has opened all highways to ATV/UTV. Town of Alban Ordinance is the same as the Town of Sharon. Chairman Oksuita spoke with Gene from Fremont gathering information about what other municipalities have for their ordinances. Signage will be less now that all Portage County highways are open to ATV/UTV routes. Supervisor Zakrzewski shared his concerns over the safety of routes in general. Motion by Chairman Oksuita, seconded by Supervisor Zakrzewski to approve ATV/UTV Vehicles and Routes Ordinance # 2021-2 on all Town of Alban roads, unless posted. Ayes: All. Nays: None. Motion carried.

Fireworks Permit Ordinance: Chairman Oksuita explained that at the last RFD meeting, they recommended we have an ordinance. Chairman Oksuita brought up the example of the 2020 4th of July fireworks that had a fall-out zone on Town of Alban property. Chairman Oksuita explained that the Portage County Sheriff's Department will enforce it. Permit holders must have a \$1 million insurance policy and the permit must be applied for 30 days in advance. Motion by Chairman Oksuita, seconded by Supervisor Zakrzewski to approve Town of Alban Fireworks Permit Ordinance # 2021-1. Ayes: All. Nays: None. Motion carried.

Zoning Permits: Mike & Steffi Kalwitz-1995 Jayco camper on Linden Road.

Rosholt Fire District: 6 calls EMS, Grant applied for, blacktop repair bid accepted for RFD parking lot for \$15,746.50 from Fahrner Asphalt. We will pay around 30%. Insurance policy is still being reviewed. By-laws need to be updated. Election of officers was held. Fire inspections in the fall for the Town of Alban had 100% compliance. Tankers fill from Lake Helen and Tree Lake, so Joe will plow to keep access open. FEMA grant for a \$650,000 truck project will be applied for again. Next meeting is February 10th.

Town Roads Comments & Concerns: Joe is doing a great job with winter maintenance and Jeff Johnson is helping to plow snow. Second delivery of salt will be soon and coordinated by Joe. Chairman Oksuita met with DOT and Mike & Dillon Zdroik about a cattle crossing project to be installed in 3 years on Hwy 66 by Diamond Z Ranch. The preliminary cost is \$50,000; half would be paid by the state and half by Zdroiks, but Alban would have to pay it first since it is a state funded project. The State would be responsible for maintenance. Chairman Oksuita met with Tom Iverson from Amherst Telephone to discuss projects for fiber optic installation. Al Tesch has offered to help with website development through Webs by Wagner. Joe mentioned that there is a large pile of Christmas trees piled up on the end of Flume Road.

Next Meeting: Tuesday, March 9, 2021 at CWEC at 6p.m.

Motion by Supervisor Zakrzewski, seconded by Chairman Oksuita to enter closed session at 6:52p.m.

Town Board entered into Closed Session as allowed by Wis. Stats. 19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

Motion by Chairman Oksuita, seconded by Supervisor Zakrzewski to enter into open session at 6:59p.m.

Motion by Raymond Oksuita, seconded by Mike Zakrzewski to give Jeff Johnson a wage increase to \$18.00/hr. when he is a Town of Alban snow plow operator and he will also receive time and a half for any time worked on a Sunday. Ayes: All. Nays: None. Motion carried.

Adjournment: Motion by Supervisor Zakrzewski, seconded by Chairman Oksuita to adjourn the meeting at 7:01p.m. Ayes: All. Nays: None. Motion carried.

## **MARCH 2021 MINUTES**

Note: These are the proposed Minutes that will be approved at the next Board Meeting.

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### **Board Meeting Minutes** **Tuesday, March 9, 2021 at 6:00p.m.** **Central Wisconsin Electric Cooperative**

Call to Order: Chairman Oksuita called the meeting to order at 6:00 p.m.

Roll Call: Raymond Oksuita, Todd Wierzba, Mike Zakrzewski, Tracy Glodowski Also present: Joe Kaminski, Theresa Hartvig, Alan Tesch, Glenn Mancel, Chris Stanislawski, Chris Thompson, Shawn Cychosz, Matt Wierzba, Larry Kosmalski

Informal Public Comment Time: Theresa Hartvig registered to discuss Fireworks Ordinance.

Public Requests for Consideration: None.

Approval of the February 9, 2021 Minutes: Motion by Supervisor Zakrzewski, seconded by Supervisor Wierzba to approve the minutes from February 9, 2021 with the correction under ATV/UTV Route Ordinance to read "Portage County roads", not highways. Ayes: All. Nays: None. Motion carried.

Approval of Payment of Bills: Financial report was given by C/T Glodowski. Motion by Supervisor Wierzba, seconded by Supervisor Zakrzewski to approve payment of the bills as presented. Ayes: All. Nays: None. Motion carried.

Update on Rosholt School District: Dr. Chris Thompson, Shawn Cychosz, and Matt Wierzba were present from the Rosholt School Board. Dr. Thompson informed us that Jim Grygleski will retire and Aaron Dobbe will take over as Middle/High School Principal. RSD met or exceeded expectations with DPI over the last year. Dr. Thompson is hoping to keep the mill rate at \$10.00 for next year. As previous referendum money is nearing the end, another referendum may be necessary in April 2022. There will be listening sessions and community input available. Covid caused actual expenses to drop for last school year. Savings came from fuel, bus maintenance, electricity and supplies. The Board is now considering a new fire alarm system. Future Covid relief funding may be spent on an air handling system. Previous funds were spent on additional furniture and HEPA filters.

Fireworks Ordinance: Chairman Oksuita explained that after the Town adopted the Fireworks Ordinance in February, more information came to light from the Portage County Sheriff's Department and Portage County Corporate Council. Village of Rosholt Clerk/Treasurer, Theresa Hartvig, gave an explanation of fireworks ordinances and consequences of municipalities having their own. The Rosholt Fire District will meet on March 10 with Town Chairs/Clerks to update Fireworks Permit Application that will be required by RFD for a permit. Town of Alban may utilize their website to publish approved permits so that surrounding residents are informed. Motion by Chairman Oksuita, seconded by Supervisor Zakrzewski to postpone action until the April meeting. Ayes: All. Nays: None. Motion carried.

Employee Handbook: Employee Handbook was discussed in February. Joe had a verbal agreement with the past Board to pay half his dental bills. Supervisor Wierzba suggested putting a cap on benefits. Supervisor Zakrzewski recommended looking into dental plans. Motion by Chairman Oksuita, seconded by Supervisor Zakrzewski to postpone action until the April meeting. Ayes: All. Nays:None. Motion carried.

Zoning Permits: None.

Rosholt Fire District: Last meeting was February 10th, blacktop striping to help trucks back into the building would add \$394.25 to the blacktop repair project bringing the total cost to \$15,746.50. There was a discussion on fireworks ordinance. Rosholt First Responders are looking to do a living memorial/upgrade to the generator at RFD. Since this upgrade would come at no cost to the municipalities, the RFD would like to see all proceeds from the sale of the current generator go back into the RFD generator upgrade project.

Motion by Supervisor Zakrzewski, seconded by Supervisor Wierzba to proceed with creating funding for a 50 kw generator and agree that any profits from the sale of the existing generator would go back into the same project for the RFD. Ayes: All. Nays: None. Motion carried.

No new by-law updates, 10 firefighter personnel have received Covid vaccine, FEMA grant deadline was February 15th, Insurance policy was reviewed and CWIA will remain the carrier. There was a fire in Alban that Schuster had to bring his excavator back to the next day to completely extinguish. Town may be billed but will forward the bill to the homeowner's insurance. Next meeting March 10th at 6:30p.m..

Town Roads Comments & Concerns: Audit Report was received from Jeff Kropp and everything looked good. Website is up and running-thank you to Al Tesch for his help. Weight limits went on on Monday, March 8. Last order of salt is in and covered. Salt use is down for this year. Supervisor Zakrzewski questioned whether or not the ATV/UTV ordinance was already a County ordinance and who enforces it. Chairman Oksuita informed him that the County enforces all roads. Theresa Hartvig gave an explanation about ATV/UTV being regulated by the DOT and enforced by Portage County. Glenn Mancel shared his concerns over improper use of ATV's and speed on Penny Lake Road. If problems persist, he'd like to see a 10mph sign for ATV/UTVs installed on Penny Lake Rd. Chairman Oksuita advised Mr. Mancel to call the Portage County Sheriff's Department or Chairman Oksuita if issues continue.

Next Meeting: Tuesday, April 13, 2021 at CWEC at 6p.m. Annual Meeting Tuesday, April 20, 2021 at CWEC at 5:30p.m.

Adjournment: Motion by Supervisor Wierzba, seconded by Chairman Oksuita to adjourn the meeting at 7:10p.m. Ayes: All. Nays: None. Motion carried.

## **APRIL 2021 MINUTES**

Note: These are the proposed Minutes that will be approved at the next Board Meeting.

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### **Board Meeting Minutes** **Tuesday, April 13, 2021 at 6:00p.m.** **Central Wisconsin Electric Cooperative**

Call to Order: Chairman Oksuita called the meeting to order at 6:00 p.m.

Roll Call: Raymond Oksuita, Todd Wierzba, Mike Zakrzewski, Tracy Glodowski Also present: Joe Kaminski, Larry Kosmalski, Alan Tesch, Virginia Wentzel, Alan Carter, Darryl Schulist

Informal Public Comment Time: Nick Larson would like to discuss Wigwam Road paving and Alan Tesch questioned funding for road maintenance.

Public Requests for Consideration: None.

Approval of the March 9, 2021 Minutes: Motion by Supervisor Wierzba, seconded by Supervisor Zakrzewski to approve the minutes from March 9, 2021. Ayes: All. Nays: None. Motion carried.

Approval of Payment of Bills: Financial report was given by C/T Glodowski. Motion by Supervisor Wierzba, seconded by Supervisor Zakrzewski to approve payment of the bills as presented. Ayes: All. Nays: None. Motion carried.

Repealing Fireworks Ordinance #2021-1: Chairman Oksuita explained that a lot of work has gone into the Fireworks. We have worked with the RFD, Town of Sharon and the Village of Rosholt. The Town of Alban originally adopted an ordinance but after consulting with the Portage Co. Sheriff's Department and Corporate Council, it was suggested that we use Portage County's Fireworks Ordinance instead. Motion by Chairman Oksuita, seconded by Supervisor Wierzba to repeal Town of Alban Fireworks Ordinance #2021-1. Ayes: All. Nays: None. Motion carried. Motion by Chairman Oksuita, seconded by Supervisor Wierzba to adopt Town of Alban Ordinance #2021-3. Ayes: All. Nays: None. Motion carried.

Fireworks Application Permit Process: Chairman Oksuita gave background on why permit process is necessary. He went through the folder with all paperwork included in the permit process. Applications must be submitted at least 60 days before the event. Motion by Supervisor Wierzba, seconded by Supervisor Zakrzewski to adopt Town of Alban and Rosholt Fireworks Application. Ayes: All. Nays: None. Motion carried.

Employee Dental Benefit: Joe looked into dental plans with Delta Dental and Loyalty Plus. Motion by Chairman Oksuita, seconded by Supervisor Zakrzewski to allocate up to \$565 towards a dental plan for Joe Kaminski for the Town of Alban. Ayes: All. Nays: None. Motion carried.

Open Book & Board of Review: Open Book will be on Tuesday, May 4 and the assessment roll will be available for preview at the Town of Alban Storage Facility from 10am-12pm. The assessor, Todd Pauls, will be available by phone during that time to answer any questions. Board of Review will be on Tuesday, May 11 from 3pm-5pm at CWEC.

Zoning Permits: Revised 14x16 addition for Judy Akey on St. Adalbert Road.

Rosholt Fire District: EMS had 2 calls, Fireworks permit process was discussed, update was given on generator project, insurance policy was reviewed, interior lighting will be updated. Next meeting April 14th.

Town Roads Comments & Concerns: Chairman Oksuita was contacted by a surveyor for Central Staking. Omernik's are looking to build a house on the east side of Tree Lake Road. They want to dedicate property to the Town of Alban that the Town has been maintaining as a road. Chairman Oksuita will continue to work with them. Nick Larson questioned when Wigwam Road would be getting paved. Chairman Oksuita explained the budget for 2021 road work has been used up on paving on Lake Helen Road. Ray would like to put more gravel on Wigwam next year and potentially have it paved in two years. Joe would like to ditch out by Larson's and they discussed the potholes. Al Tesch questioned funding for road maintenance. TRIP and Multimodal funding have been granted and Chairman Oksuita gave details about it. Alan Carter and Schulist discussed their concerns with Wigwam Road and their desire to have it paved.

Next Meeting: Tuesday, May 4, 2021 at CWEC at 6p.m.

Adjournment: Motion by Supervisor Wierzba, seconded by Chairman Oksuita to adjourn the meeting at 7:07p.m. Ayes: All. Nays: None. Motion carried.

## MAY 2021 MINUTES

Note: These are the proposed Minutes that will be approved at the next Board Meeting.

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### Board Meeting Minutes Tuesday, May 4, 2021 at 6:00p.m. Central Wisconsin Electric Cooperative

Call to Order: Chairman Oksuita called the meeting to order at 6:00 p.m.

Roll Call: Raymond Oksuita, Todd Wierzba, Mike Zakrzewski, Tracy Glodowski Also present: Joe Kaminski, Virginia Wentzel, Nick Larson

Informal Public Comment Time: Nick Larson would like to talk about Wigwam Road.

Public Requests for Consideration: None.

Approval of the April 13, 2021 Minutes: Motion by Supervisor Wierzba, seconded by Supervisor Zakrzewski to approve the minutes from April 13, 2021. Ayes: All. Nays: None. Motion carried.

Approval of Payment of Bills: Financial report was given by C/T Glodowski. Motion by Supervisor Wierzba, seconded by Supervisor Zakrzewski to approve payment of the bills as presented. Ayes: All. Nays: None. Motion carried.

Bids for RFD Brush/Pumper Truck: A grant for a new brush/pumper truck has been applied for. 3 bids came in: \$598,964.00 from Stainless & Repair; Pierce for \$702,400 but they would deduct \$25,000 for early pay; Custom Fab for \$580,806. These are preliminary bids and Chief Michelkamp and the committee will decide which bid to adopt. They have not made that decision yet. Motion by Chairman Oksuita, seconded by Supervisor Wierzba to postpone action on Agenda item #7-Rosholt Fire District Brush/Pumper Truck. Ayes: All. Nays: None. Motion carried.

Zoning Permits: 30x30 dwelling for David & Carrie Mathy on Lake Helen Dr. West; T-Mobile for installation of replacement generator on Mike & Karla Zakrzewski property.

Rosholt Fire District: 8 EMS calls; reviewed fireworks policy; Dempsey Law out of Wausau may work on by-laws; FEMA grant; fire inspections are going well; RFD will have Steak Feed in June; no action on chip sealing with Farhner; Joe Omernik will do lawn care. Next meeting May 12th.

Town Roads Comments & Concerns: Chairman Oksuita discussed the well bids received for the town garage - DJ's and Bertram & Junemann. DJ's is \$45/ft ; Bertram Junemann is \$50/ft for 6" well casing. Both are booked into fall. Currently there's a 2" shallow well at 37'. Ray will follow up with both drillers about availability, pump size and abandonment of the old well. Old tires are being thrown out by the swamp on Saumer Road. Joe is doing grading and road maintenance. Joe questioned how much of the budget is left for chip sealing. Road inspections are May 8. Gravel will be hauled in on Wigwam Road this summer and Andy Trzebiatowski will be contacted about treating for dust control. Nick Larson questioned ditching in

front of his house and how it will be affected with a 4" gravel lift-someone will meet with him before ditching happens. Nick wanted clarification from the Board about the timeline on the paving of Wigwam Road. Chairman Oksuita went over our current loan balances and explained the mill rate. He also pointed out upcoming projects: Alban's share of the new fire truck if grant money isn't received; Linden Road Bridge; East Hamilton Road grant project; and the Flume Road TRIP project. The Board discussed that the timeline for Wigwam Road paving is two years. The East Hamilton Road project was discussed. Chairman Oksuita mentioned that a couple of loans will be paid off in 2024 and would like to try and not take out any new loans until then in order to maintain balance and not increase taxes too much. Employee handbook and dental insurance were discussed. Chairman Oksuita will follow up with the Omerniks about land they are dedicating to the Town that is currently under Forest Crop Management. Plan commission that was postponed last year because of Covid will resume soon.

Next Meeting: Tuesday, June 8, 2021 at CWEC at 6p.m.

Adjournment: Motion by Chairman Oksuita, seconded by Supervisor Zakrzewski to adjourn the meeting at 6:46 p.m. Ayes: All. Nays: None. Motion carried.

## **JUNE 2021 MINUTES**

Note: These are the proposed Minutes that will be approved at the next Board Meeting.

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### **Board Meeting Minutes** **Tuesday, June 8, 2021 at 6:00p.m.** **Central Wisconsin Electric Cooperative**

Call to Order: Chairman Oksuita called the meeting to order at 6:00 p.m.

Roll Call: Raymond Oksuita, Todd Wierzba, Tracy Glodowski Also present: Joe Kaminski, Virginia Wentzel, Michael Omernik

Informal Public Comment Time: None.

Public Requests for Consideration: None.

Approval of the May 4, 2021 Minutes: Motion by Supervisor Wierzba, seconded by Chairman Oksuita to approve the minutes from May 4, 2021. Ayes: All. Nays: None. Motion carried.

Approval of Payment of Bills: Financial report was given by C/T Glodowski. Motion by Supervisor Wierzba, seconded by Chairman Oksuita to approve payment of the bills as presented. Ayes: All. Nays: None. Motion carried.

Recommendation on License List: Motion by Chairman Oksuita, seconded by Supervisor Wierzba to approve Temporary Class B Retailer's License for St. Adalbert Church Picnic on August 1, 2021. Ayes: All. Nays: None. Motion carried.

Recommendation on License List: Class B Combination Beer & Liquor Licenses applications for Country Canteen, Wigwam Inn; and Class A Combination Beer & Liquor License for the Alban General Store, LLC. Motion by Supervisor Wierzba, seconded by Chairman Oksuita to approve licenses for Country Canteen, Wigwam Inn, and Alban General Store. Ayes: All. Nays: None. Motion carried.

Operator License Applications: Motion by Chairman Oksuita, seconded by Supervisor Wierzba to approve Operator Licenses for Michael Kaminski, Dennis Fredock, David Bembenek, and Jessica Wierzba-Bembenek. Ayes: All. Nays: None. Motion carried.

Fireworks Permit Application: RFD Chief Greg Michelkamp and Chairman Oksuita did an on site inspection. Motion by Chairman Oksuita, seconded by Supervisor Wierzba to approve Fireworks Permit Application from Philip Stanislawski for fireworks display located at 10950 State Hwy 49 on July 10, 2021. Ayes: All. Nays: None. Motion carried.

Omernik Certified Survey Map: Map was drafted up to approve a lot split. Omerniks worked with Planning & Zoning and a surveyor. Error on the CSM cul de sac area. Motion by Chairman Oksuita seconded by Supervisor Wierzba to approve CSM that was presented for Michael and Deb Tanis-Omernik, minus the cul de sac area, so they can proceed with their lot splits. Ayes: All. Nays: None. Motion carried.

Zoning Permits: Floyd Gill - 20x20 wood shelter; Mark & Tanya Lynaugh - 24x34 dwelling and 12x12 storage building on W. Lake Helen Dr.

Letter of notice to Dave Zabrowski from Portage County Board of Adjustments for too many vehicles at his business.

Rosholt Fire District: 3 EMS calls; Andrea is new EMS coordinator; Jeff Check was nominated as Chairman; Dempsey Law Firm will be working on by-laws; June 12 is the Steak Feed; still working on bids for FEMA grant vendor; Rosholt Threshermen will need RFD for events this summer.

Town Roads Comments & Concerns: Road inspections are done. Chairman Oksuita talked about ATV usage on Lake Helen and Tree Lake. He requested the Sheriff's Department check in and pointed out that tractors are causing more problems on the roads than the ATVs. Joe asked about crack sealing. Joe has been filling in and grading on Wigwam Road. He will haul more gravel. Chairman Oksuita gave an invoice for fire backhoe work from RFD to Todd Wierzba, Village of Rosholt informed the Town of Alban that they received applications for June 26 and July 3 for fireworks that will be within 500 feet of the Town of Alban.

Adjourn Board of Review: Motion by Chairman Oksuita, seconded by Supervisor Wierzba to adjourn Board of Review that was opened on Tuesday, May 11, 2021. Aye: All. Nays: None. Motion carried.

Next Meeting: Tuesday, July 6, 2021 at CWEC at 6p.m.

Motion by Chairman Oksuita, seconded by Supervisor Wierzba to enter into closed session at 6:25 p.m.

Town Board entered into Closed Session as allowed by Wis. Stats. 19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

Motion by Chairman Oksuita, seconded by Supervisor Wier to enter back into open session 6:35 at p.m.

Adjournment: Motion by Chairman Oksuita, seconded by Supervisor Wierzba to adjourn the meeting at 6:35 p.m. Ayes: All. Nays: None. Motion carried.

## **JULY 2021 MINUTES**

Note: These are the proposed Minutes that will be approved at the next Board Meeting.

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### **Board Meeting Minutes** **Tuesday, July 6, 2021 at 6:00p.m.** **Central Wisconsin Electric Cooperative**

Call to Order: Chairman Oksuita called the meeting to order at 6:09 p.m.

Roll Call: Raymond Oksuita, Todd Wierzba, Mike Zakrzewski, Tracy Glodowski Also present: Joe Kaminski, Chris Knitter, Larry Kosmalski, Alan Tesch

Informal Public Comment Time: None.

Public Requests for Consideration: None.

Approval of the June 8, 2021 Minutes: Motion by Chairman Oksuita, seconded by Supervisor Wierzba to approve the minutes from June 8, 2021. Ayes: All. Nays: None. Motion carried.

Approval of Payment of Bills: Financial report was given by C/T Glodowski. Motion by Supervisor Wierzba, seconded by Chairman Oksuita to approve payment of the bills as presented. Ayes: All. Nays: None. Motion carried.

Omernik Certified Survey Map: Motion by Chairman Oksuita, seconded by Supervisor Wierzba to approve CSM located in Gov. Lot 4 Section 3 Town 25NR10E in Town of Alban, Portage County WI, from Central Staking, Inc. for Michael and Deb Tanis-Omernik. Ayes: All. Nays: None. Motion carried.

Knitter property purchase from the Town of Alban: Chairman Oksuita pointed out the 29'x70' right of way that bumps up to Chris Knitter's property. Chairman Oksuita consulted with WTA and was told the Town of Alban can't sell the land but can abandon it and Mr. Knitter can make a donation to the town for the property pursuant to Wisconsin State Statute 66.105. Chris Knitter will take care of all surveying expenses and Town will work with Todd Pauls for land value estimate and Chris Knitter will make a donation. Motion by Supervisor Wierzba, seconded by Supervisor Zakrzewski to abandon the strip that will be surveyed out. Ayes: All. Nays: None. Motion carried.

Donation to Village of Rosholt for use of DNR brush pile: The DNR permit costs \$165.00 to keep the brush pile. We will help with ash and cleaning up the pile when they are ready. Motion by Supervisor Wierzba, seconded by Supervisor Zakrzewski to make a donation of \$165.00 to the Village of Rosholt for the DNR permit. Ayes: All. Nays: None. Motion carried.

Contract for Dempsey Law to update RFD by-laws: RFD Board voted to hire Dempsey Law to update by-laws. Dempsey specializes in towns and fire districts. Past lawyer did not get the job done. Motion by Chairman Oksuita, seconded by Supervisor Wierzba to hire Dempsey Law to do updating for RFD by-laws. Ayes: All. Nays: None. Motion carried.

2022 Bridge & Culvert Aid Project Application: Previously, the Board decided to get on board with Portage County and the Town of Carson to do bridge design. The county will be reimbursing 50% of bridge design fees. This is for design fees only right now; bridge may happen in 2024 when other loans are paid off. Bridge costs will also be 50% reimbursement. Motion by Supervisor Wierzba, seconded by Supervisor Zakrzewski to approve the application for bridge and culvert aid project. Ayes: All. Nays: None. Motion carried.

Zoning Permits: Kevin & Kim Hartvig - 28x40 dwelling and 28x10 porch on Hartvig Road

Rosholt Fire District: Last meeting was June 9; Dempsey Law was approved; EMS had 6 calls; Rosholt EMS may have to adopt a fire commission; FEMA grant has not yet been awarded; Steak Feed was successful; asphalt repairs should be completed by the end of the month. Next meeting is July 14th; Follow up on site inspection for Phil Stanislawski will be on July 10th

Town Roads Comments & Concerns: Al Tesch questioned the road inspections; he's concerned about 3 places on Penny Lake Road with the alligator cracking. Upcoming expenses will be the well and crack filling. ARPA funds were talked about. Richard and Krystal Ferg are doing a subdivision of 4 or 5 2-acre lots accessible from Lake Helen Road East. Joe had no concerns with the roads. We will be getting a bill from the RFD for the Rob Helbach hay shed fire. Joe started hauling from Hwy 49 on Wigwam Road; we're waiting for him to haul more and then will have Andy Trzebiatowski spray for dust.

Next Meeting: Tuesday, August 10, 2021 at CWEC at 6p.m.

Adjournment: Motion by Chairman Oksuita, seconded by Supervisor Wierzba to adjourn the meeting at 6:41 p.m. Ayes: All. Nays: None. Motion carried.

## **AUGUST 2021 MINUTES**

Note: These are the proposed Minutes that will be approved at the next Board Meeting.

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### **Board Meeting Minutes** **Tuesday, August 10, 2021 at 6:00p.m.** **Central Wisconsin Electric Cooperative**

Call to Order: Chairman Oksuita called the meeting to order at 6:00 p.m.

Roll Call: Raymond Oksuita, Todd Wierzba, Tracy Glodowski Also present: Alan Tesch

Informal Public Comment Time: Al Tesch would like to talk about roads and Tree Lake fireworks.

Public Requests for Consideration: None.

Approval of the July 6, 2021 Minutes: Motion by Supervisor Wierzba, seconded by Chairman Oksuita to approve the minutes from July 6, 2021. Ayes: All. Nays: None. Motion carried.

Approval of Payment of Bills: Financial report was given by C/T Glodowski. Motion by Chairman Oksuita, seconded by Supervisor Wierzba to approve payment of the bills as presented. Ayes: All. Nays: None. Motion carried.

Town of Alban's one-ton work truck: Chairman Oksuita discussed the issues with the truck. It was taken to Gordy's for a rattling noise. Chairman Oksuita looked at the truck and discovered that the accessory pulley system was loose and worn out. He doesn't feel the engine is bad. It will go into Gordy's next week for repair. The truck will eventually need to be replaced but they are very hard to find right now. Supervisor Wierzba suggested that we consider looking at an auction in the fall if necessary.

Preliminary budget for 2022: Chairman Oksuita discussed where the current year budget is. We are on track right now but the road work budget is tight; projects to be paid for yet include the well, RFD parking lot, and bridge design. The Elections budget will need to increase by approximately \$3,500 for possible equipment/software upgrades. C/T Glodowski will look into Harter's contract and animal control costs with Portage County.

Zoning Permits: Thomas & Janeen Gerlikowski 24x36 garage on E. Lake Helen Dr.

Rosholt Fire District: Last meeting was July 14; EMS had 4 calls; parking lot blacktop was supposed to be done by July 23; Helbach hay fire is starting to get cleaned up. Next meeting is August 11.

Town Roads Comments & Concerns: Chairman Oksuita read a letter from Al Tesch regarding roads, especially Penny Lake and East Tree Lake; he is afraid of losing the roads because of their deteriorating condition. Chairman Oksuita would possibly like to use ARPA funds if they are available for roads on chip sealing projects. Supervisor Wierzba questioned if there are any alternative methods of paving roads with less traffic volume. Chris Stanislawski talked about St. Adalbert Road culverts sinking by his house. He'd

like to see rocks from the county hauled if possible. Chairman Oksuita will follow up with him. Al Tesch shared his concern with large fireworks on Tree Lake that go on for several weeks. Chairman Oksuita pointed out that the Portage County Sheriff's Department should be contacted to enforce the ordinance in place. Al questioned when the fiber optic will be run in his neighborhood; Chairman Oksuita hasn't heard anything and knows that Amherst Telephone is very backed up.

Next Meeting: Tuesday, September 7, 2021 at CWEC at 6p.m.

Adjournment: Motion by Chairman Oksuita, seconded by Supervisor Wierzba to adjourn the meeting at 6:44 p.m. Ayes: All. Nays: None. Motion carried.

## SEPTEMBER 2021 MINUTES

Note: These are the proposed Minutes that will be approved at the next Board Meeting.

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**Board Meeting Minutes**  
**Tuesday, September 7, 2021 at 6:00p.m.**  
**Central Wisconsin Electric Cooperative**

Call to Order: Chairman Oksuita called the meeting to order at 6:00 p.m.

Roll Call: Raymond Oksuita, Todd Wierzba, Mike Zakrzewski, Tracy Glodowski Also present: Al Tesch, Larry Kosmalski, Joe Kaminski

Informal Public Comment Time: None.

Public Requests for Consideration: None.

Approval of the August 10, 2021 Minutes: Motion by Supervisor Wierzba, seconded by Chairman Oksuita to approve the minutes from August 10, 2021. Ayes: All. Nays: None. Motion carried.

Approval of Payment of Bills: Financial report was given by C/T Glodowski. Motion by Supervisor Wierzba seconded by Supervisor Zakrzewski to approve payment of the bills as presented. Ayes: All. Nays: None. Motion carried.

Town of Alban Building Inspector: Chairman Oksuita recently spoke with Mike Bembenek and he indicated that he is overloaded and looking to slow down. There is a shortage of inspectors in the state with approved credentials. 2004 was the last time there were changes to the Town of Alban's Uniform Dwelling Code Ordinance. Mike Bembenek is suggesting only doing inspections on new construction residential dwellings; no outlying buildings or remodeling projects. Motion by Chairman Oksuita, seconded by Supervisor Wierzba to proceed to update our Uniform Dwelling Code for new residential dwelling code where only new homes are inspected. Ayes: All. Nays:None. Motion carried.

Preliminary Budget for 2022: RFD and First Responders budgets will be coming soon. Harter's contract goes until December 31, 2025. Animal control costs will be determined at the end of October.

Revenue from non-resident RFD charges: RFD by-laws are being updated. If you are a resident, RFD charges are covered. Non-residents and non-tax paying identities are charged costs incurred by equipment and manpower (for automobile accidents only per Chief Michelkamp-this will be looked into further per Chairman Oksuita to see if it includes ATV/UTV accidents also); the RFD discussed whether the money collected from manpower and equipment charges should be put in operating funds or equipment reserve funds. Motion by Supervisor Zakrzewski, seconded by Supervisor Wierzba that non-resident charges go to equipment reserve fund. Ayes: All. Nays: None. Motion carried.

Zoning Permits:Justin & Amanda Ehelbeck 50'x32' dwelling on West Lake Helen Dr.

Rosholt Fire District: Last meeting was August 11. There were 5 calls; classes with Mid-State Tech will start in September in Amherst; currently 6 members for First Responders; fire inspections show there is one business in the Town of Alban to correct the electrical system; added 12 more fill sites to the RFD; Next meeting is September 8 at 6:30.

Town Roads Comments & Concerns: DJ's has the well drilled at the garage but water is not hooked up yet. Wigwam Road and Hamilton Road got hit by storms and caused washouts and tree damage. Joe would like to get more fill to have on hand. Fahrner added to the parking lot for RFD. Joe questioned chip sealing this fall; Chairman Oksuita pointed out the lack of funding. ARPA funds were discussed.

Next Meeting: Tuesday, October 5, 2021 at CWEC at 6p.m.

Adjournment: Motion by Chairman Oksuita, seconded by Supervisor Wierzba to adjourn the meeting at 6:29 p.m. Ayes: All. Nays: None. Motion carried.

## OCTOBER 2021 MINUTES

Note: These are the proposed Minutes that will be approved at the next Board Meeting.

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### Board Meeting Minutes Tuesday, October 5, 2021 at 6:00p.m. Central Wisconsin Electric Cooperative

Call to Order: Chairman Oksuita called the meeting to order at 6:00 p.m.

Roll Call: Raymond Oksuita, Todd Wierzba, Mike Zakrzewski, Tracy Glodowski Also present: Greg Michelkamp, Joe Kaminski, Larry Kosmalski

Informal Public Comment Time: None.

Public Requests for Consideration: None.

Approval of the September 7, 2021 Minutes: Motion by Supervisor Zakrzewski, seconded by Supervisor Wierzba to approve the minutes from September 7, 2021 with further clarification needed on RFD non-resident charges. Ayes: All. Nays: None. Motion carried.

Approval of Payment of Bills: Financial report was given by C/T Glodowski. Motion by Supervisor Wierzba, seconded by Supervisor Zakrzewski to approve payment of the bills as presented. Ayes: All. Nays: None. Motion carried.

Resolution for Ward Division & Designating Polling Place: Motion by Chairman Oksuita, seconded by Supervisor Wierzba to adopt Resolution for Ward Division & Designating Polling Place. Ayes: All. Nays: None. Motion carried.

Amendment to Uniform Dwelling Code Ordinance: Motion by Supervisor Zakrzewski, seconded by Chairman Oksuita to adopt amendment to Uniform Dwelling Code Ordinance originally adopted November 15, 2004. Ayes: All. Nays: None. Motion carried.

LRIP Funding for Woodland Road and other roads: LRIP funding has two types: Type S -90% paid and LRIP Type D-50% paid. Jeff Check contacted Chairman Oksuita about applying for the Type S LRIP funding to redo Woodland Road with the Town of Sharon since Alban shares the road with them. Motion by Chairman Oksuita, seconded by Supervisor Wierzba to move ahead with Town of Sharon to apply for LRIP funding S or D. Ayes: All. Nays: None. Motion carried.  
Chairman Oksuita would like to look into possibly reapplying for LRIP Type D funding for Flume Road instead. Alban would have to give up all previous funding and reapply or transfer the money to another project. Chairman Oksuita will speak with Nathan Check regarding this and a special meeting will be held at a later date.

2022 Budget: RFD Chief Michelkamp explained the 2022 budget. 28.42% is Alban's share of the costs and the proposed increase would be \$722.74. We have not received the Rosholt Area First Responders budget yet. They currently have a balance of \$40,880.45

Zoning Permits: None.

Rosholt Fire District: Last meeting was September 8. There were 7 calls; 3 people interested in becoming first responders but no local classes being offered; Blacktop repair on the parking lot is not satisfactory, they will come back in the spring to fix. Chief Michekamp and Chairman Oksuita will work with Wisconsin Territories to correct noncompliance with inspections. Next meeting is October 13 at 6:30.

Town Roads Comments & Concerns: Quit Claim Deed paperwork from Mike Omernik has been completed; there were issues with an ATV ripping up Dziedzic Road; work hours for Joe have started at 6:30am and Board would like to keep it that way; update on employee handbook for funeral leave; ARPA funds training for C/T Glodowski in Wisconsin Dells on October 11; Joe would like more gravel on Lakeview Road, Saumer, Wigwam; Larry Kosmalski would like brush cut by stop sign on W. Hamilton and Cty OO-Joe will follow up. Larry also mentioned a culvert on West Maple Road.

Set Public Budget Hearing: Tuesday, November 9, 2021 at 6pm at CWEC immediately followed by regular board meeting.

Next Meeting: Tuesday, November 9, 2021 at CWEC immediately following Public Budget Hearing at 6pm

Motion by Chairman Oksuita, seconded by Supervisor Wierzba to enter into closed session at 7:10 p.m. Town Board entered into Closed Session as allowed by Wis. Stats. 19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

Motion by Supervisor Zakrzewski, seconded by Supervisor Wierzba to enter back into open session at 7:37p.m.

Motion by Supervisor Wierzba, seconded by Supervisor Zakrzewski to make a \$0.15 wage increase effective January 1, 2022 for Jeff Garski. Ayes: All. Nays: None. Motion carried.

Motion by Chairman Oksuita, seconded by Supervisor Wierzba to make a \$0.25 per hour increase effective January 1, 2022 for Joe Kaminski. Ayes: All. Nays: None. Motion carried.

Motion by Supervisor Wierzba, seconded by Supervisor Zakrzewski to make a wage increase to \$20/hr. and a \$75 per meeting per diem for Mary Schuster effective January 1, 2022. Ayes: All. Nays: None. Motion carried.

Adjournment: Motion by Chairman Oksuita, seconded by Supervisor Wierzba to adjourn the meeting at 7:39 p.m. Ayes: All. Nays: None. Motion carried.

## NOVEMBER 2021 MINUTES

Note: These are the proposed Minutes that will be approved at the next Board Meeting.

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### Town of Alban 2021 Public Budget Hearing Minutes

Tuesday, November 9, 2021 at 6:00p.m.

Central Wisconsin Electric Cooperative

Call to Order: Chairman Oksuita called the Public Budget Hearing to order at 6:00 p.m.

Roll Call: Raymond Oksuita, Todd Wierzba, Mike Zakrzewski-absent, Tracy Glodowski Also present: Joe Kaminski, Larry Kosmalski

Review of Proposed 2022 Budget: Budget has been looked at since September. We had a special meeting with Jeff Kropp to go over things. The possibility of adding garbage collection as a special assessment in the future is something that was discussed.

Adjournment: Motion by Chairman Oksuita, seconded by Supervisor Wierzba to adjourn the Public Budget Hearing at 6:09pm. Ayes: All. Nays: None. Motion carried.

### Regular Board Meeting Minutes

Tuesday, November 9, 2021 immediately following Public Budget Hearing

Central Wisconsin Electric Cooperative

Call to Order: Chairman Oksuita called the meeting to order at 6:10 p.m.

Roll Call: Raymond Oksuita, Todd Wierzba, Mike Zakrzewski-absent, Tracy Glodowski Also present: Joe Kaminski, Larry Kosmalski

Informal Public Comment Time: None.

Public Requests for Consideration: None.

Approval of the October Meeting Minutes: Motion by Supervisor Wierzba, seconded by Chairman Oksuita to approve the minutes from October 5, 11, & 23, 2021. Ayes: All. Nays: None. Motion carried.

Approval of Payment of Bills: Financial report was given by C/T Glodowski. Motion by Supervisor Wierzba, seconded by Chairman Oksuita to approve payment of the bills as presented. Ayes: All. Nays: None. Motion carried.

2022 Budget: Motion by Supervisor Wierzba, seconded by Chairman Oksuita to approve the 2022 Budget. Ayes: All. Nays: None. Motion carried.

Assessor contract with Pauls & Associates: Motion by Chairman Oksuita, seconded by Supervisor Wierzba to approve assessor contract with Pauls & Associates for 2022-2023. Ayes: All. Nays: None. Motion carried.

CSM for Knitter property: Motion by Chairman Oksuita, seconded by Supervisor Wierzba to approve Certified Survey Map for Knitter Project #21-128 Ayes: All. Nays: None. Motion carried.

Tax Collector Ordinance: C/T explained that if we pass an ordinance for tax collection then we don't need to purchase a bond annually, saving roughly \$200 per year. Motion by Chairman Oksuita, seconded by Supervisor Wierzba to adopt Ordinance #2021-5. Ayes: All. Nays: None. Motion carried

Fire inspections of non-compliant business: Chairman Oksuita explained that Wisconsin Territories has not complied with an electrical issue that was brought to her attention during fire inspections. The State Fire Marshall will visit in the spring if the issue is not corrected. Motion by Chairman Oksuita, seconded by Supervisor Wierzba to use the following protocol for non-compliance: Business owner will be notified that they have not followed up with correction(s), Fire Department will do 2nd visit, and lastly it will be put on the Agenda of a Regular Board Meeting to have owner appear before the Board if non-compliance issue is not corrected. Aye: All. Nays: None. Motion carried.

Zoning Permits: Addition & garage for Kevin Chojnacki; covered porch for Jeff & Tammy Rasmussen; pool deck for Nathaniel & Mary Anne Cline; farm building addition for Derek & Sarah Zabrowski

Rosholt Fire District: Last meeting was October 12th. There were 4 EMS calls; applied for a grant for generator; classes for new members are too far away; will get together in November to work on by-laws; blacktop repair will be done in the spring with payment to follow when work is satisfactory; FEMA grant for truck was denied; will reapply again next year-will apply four times total; 2 fire calls. Next meeting is November 10.

Town Roads Comments & Concerns: Joe presented information on a used 3 point mower for \$7,900 from Riesterer & Schnell. The current mower and tractor are very old. Joe continues to do routine maintenance. Single axle dump truck will go to LCK trucking for inspection and maintenance.

Next Meeting: Tuesday, December 7, 2021 at CWEC at 6pm

Adjournment: Motion by Supervisor Wierzba, seconded by Chairman Oksuita to adjourn the meeting at 6:40 p.m. Ayes: All. Nays: None. Motion carried.

## DECEMBER 2021 MINUTES

Note: These are the proposed Minutes that will be approved at the next Board Meeting.

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### Regular Board Meeting Minutes Tuesday, December 7, 2021 Central Wisconsin Electric Cooperative

Call to Order: Chairman Oksuita called the meeting to order at 6:00p.m.

Roll Call: Raymond Oksuita, Todd Wierzba, Mike Zakrzewski, Tracy Glodowski Also present: Larry Kosmalski

Informal Public Comment Time: None.

Public Requests for Consideration: None.

Approval of the November Meeting Minutes: Motion by Supervisor Wierzba, seconded by Supervisor Zakrzewski to approve the minutes from November 9, 2021. Ayes: All. Nays: None. Motion carried.

Approval of Payment of Bills: Financial report was given by C/T Glodowski. Motion by Supervisor Wierzba, seconded by Supervisor Wierzba to approve payment of the bills as presented. Ayes: All. Nays: None. Motion carried.

Retail License Recommendation List: Motion by Chairman Oksuita, seconded by Supervisor Wierzba to approve license list for Rosholt Blizzard Busters Fisheree on Lake Helen January 8, 2022 and Tree Lake Association Fisheree on February 12, 2022. Ayes: All. Nays: None. Motion carried.

Split Shift Ordinance Adoption: C/T Glodowski explained that per State Statute an ordinance must be adopted to run two shifts for election workers on election days. Motion by Chairman Oksuita, seconded by Supervisor Zakrzewski to adopt Ordinance #2021-6 as presented for the split shifts of election workers. Ayes: All. Nays: None. Motion carried.

Appointment of Election Inspectors: C/T Glodowski explained that election workers are appointed by the Board in December of odd years for the following two year term and that party balance must be maintained. Names submitted by political parties must be used per State Statute. The following were nominated: Barb Trzebiatowski, Judy Kruzicki, Veva Knutson-Democratic party nominees; Virginia Wentzel-Republican party nominee; Chief Inspectors: Sharon Anderson, Kris Blumke, and Deb Morgan with additional election inspectors of Valerie Wierzba and Bev Napiwocki. Motion Supervisor Zakrzewski, seconded by Supervisor Wierzba to appoint election workers as presented for 2022-2023. Ayes: All. Nays: None. Motion carried.

Chris Knitter Donation: Donation was received by Chris Knitter for a parcel of land on Lake Helen. Chairman Oksuita would like to move ahead with the quit claim deed for the property. Motion by Chairman Oksuita, seconded by Supervisor Wierzba to proceed with Quit Claim Deed for CSM project #21-128. Ayes: All. Nays: None. Motion carried.

Employee Handbook: Funeral leave for aunts/uncles and in-laws was discussed. Board would like to change “all in-laws” to just “mother and father in-law.” Motion by Chairman Oksuita, seconded by Supervisor Zakrzewski to adjust Employee Handbook under Funeral Leave for aunts and uncles to be added with half day paid funeral leave. Ayes: 2 Nays: 1. Motion carried.

Zoning Permits: Rob Helbach - 60x100 shed; Troy & Tonya Otto - deck

Rosholt Fire District: EMS 5 calls, 3 new people, January training, \$2,000 grant was received for generator; fire inspections went well; RFD Appreciation Banquet is December 11; Gordy Krogwold will be recognized for 50 years of service; 1 fire call. Next meeting is December 8th.

Town Roads Comments & Concerns: Lake Helen Rehab District met to discuss the blue green algae problem on the lake. The water drainage from wetlands is causing high nitrates and phosphorus in the lake. The District will be at the Town Board meeting on January 4. The possibility of garbage collection as a special charge in the future was discussed. The well at the garage is drilled but not connected yet. Zdroik cattle crossing was discussed and we'll plan to reach out to Dempsey Law regarding reimbursement and maintenance agreement. The last snow storm created very icy roads and Ray had Joe go out early to sand. Snow fence is going up and the salt order will be coming up. Larry discussed the log hauling on East Hamilton and St. Adalbert Roads.

Next Meeting: Tuesday, January 4, 2022 at CWEC at 6pm

Motion by Chairman Oksuita, seconded by Supervisor Wierzba to enter into closed session at 6:41p.m.

Town Board entered into Closed Session as allowed by Wis. Stats. 19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

Motion by Supervisor Zakrzewski, seconded by Supervisor Wierzba to enter back into open session at 6:51p.m.

Adjournment: Motion by Chairman Oksuita, seconded by Supervisor Wierzba to adjourn the meeting at 6:51 p.m. Ayes: All. Nays: None. Motion carried.